

TSAMM-Angel Tree Program North Texas Area Command

1. Campaign Set Up
 - a. Main elements/structure already in place
 - b. Customize to your location needs- requirements
2. Referral Process
 - a. TSAMM generate invitation codes to help us manage how many people apply
 - b. Allows us to network with other agencies/schools to recommend families in need
3. Application Intake- Family and Special Care (group application- Sr. Center)
 - a. Online applications- set open/close dates start interviewers latera
 - b. Documentation secure uploaded
 - c. Ability to Schedule and in person appointment through TSAMM
 - d. Once application is approved, client receives distribution pick up appointment
4. Approval Process
 - a. Staff review application, documentation
 - b. Corrections- spelling/gift suggestion edits
5. Online Adoptions
 - a. Allocate angels to corporations -specific requests (ie. 50 boys-age specific-paper/electronic, etc.
 - b. Corporations found this process very easy to manage
6. Warehouse Set Up
 - a. Ability to print Family Code number for bags/boxes
 - b. Report generated for Quality Check
7. Distribution
 - a. Reminder email is sent to each client with scheduled pick up information

Additional information specific to TSAMM:
Very user -friendly software,
Great customer service,
Helpful tools and resource videos readily available
Adaptable for any size Angel Tree program